



WESS Drop Off and Pick Up Processes
(WET WEATHER see page 2 of this document)
From 1st February 2021

Drop Off		
Year Level	Time	Place
Years 2 – 6	From 8:15am	<ul style="list-style-type: none"> Students may access the school grounds via the following entry points. Jane Street – oval gate Vulture Street – front gate Hardgrave Road – pool gate Hardgrave Road – oval gate + Drop Off/Pick up Zone (2 minute) Horan Street – gate near OHSC/hall + Drop Off/Pick up Zone (2 minute) Students then wait in Dirram Yani until the bell
Prep + Year 1	From 8:15am	<ul style="list-style-type: none"> Under L Block Main access via the gate located on Ambleside Street. Please note it is possible to cut across the oval to the Ambleside Street gate Students will be met by the Principal / Deputy Principal (Early Years) and directed to the undercroft area where they will be supervised by staff members. <p><i>NB – Prep/Year 1 students accompanied by siblings or older students may choose to enter through alternative gates</i></p>
Pick Up Processes		
Year Level	Time	Place
Years 4 – 6	2:45pm	School oval or meeting places as arranged by families
Years 1 - 3	*3:00pm	Parents / carers / siblings meet students on school oval <ul style="list-style-type: none"> Year 1 - Under RED shed Year 2 – Under YELLOW shed Year 3 - Under BLUE shed
Prep	*3:00pm	Parents / carers / siblings meet students Under L Block

*Prep – Yr 3 students pack up at 2:45pm

NOTES:

- The school oval (including playgrounds) is licenced for OSHC before school and from 3:15pm in the afternoon, therefore there is no playing on the oval or on the playgrounds before or after school.**
- Please use the oval as your meeting spot - no meeting / gathering in Dirram Yani or in / around buildings.**
- Parents / carers must not enter the oval until 2:45pm, as there are often classes using this space.**
- Once you have collected your child/ren please leave the school grounds. This will help us avoid gatherings and allow us to comply with physical distancing guidelines.**



WET WEATHER PROCESSES

WET WEATHER Drop Off		
Year Level	Time	Place
Years 2 – 6	From 8:15am	Students access the school grounds via their usual gates and make their way to the following undercover areas, where they will be supervised by staff members: <ul style="list-style-type: none">• Year 2 – Outside Tuckshop• Year 3 + Year 5 – Under K Block (near the Science room)• Year 4 + Year 6 – Under A block (near the Uniform Shop)
Prep + Year 1	From 8:15am	Students access the school grounds via their usual gates and make their way to Under L Block , where they will be supervised by staff members

WET WEATHER Pick Up Processes		
Year Level	Time	Place
Years 4 – 6	2:45pm	Meeting places as arranged by families If you need an undercover area, we suggest: <ul style="list-style-type: none">• Outside Music Rooms• Under A block
Years 2 + 3	2:45 - 3:00pm	Parents / carers / siblings meet students in the School Hall
Prep + Year 1	2:45 - 3:00pm	Parents / carers / siblings meet students Under L Block

- **Once you have collected your child/ren please leave the school grounds. This will help us avoid gatherings and allow us to comply with physical distancing guidelines.**