




Onboarding Checklist 2023

*Please present this completed form to the classroom teacher
on your first day of participation in 1:1 @ WESS.*

Student/Family Checklist:

ACTIVITY	Completed? (Please Tick)
<p>1. Check your Specs: Check that your child's iPad is 2021 iPad 9th Gen (64GB minimum which is standard) 10.2" Wi-Fi, capable of running the latest iOS software (*iPad 7 or 8 would be acceptable). Newer generations of iPad Models are also acceptable but not required. *If you are using a pre-owned iPad, EG Family existing iPad, we strongly recommend restoring to factory setting before beginning this checklist. Please note this will remove all existing files and data.</p>	
<p>2. Create a student Apple ID: It is mandatory that the iPad is set up using your child's own Apple ID by creating a new iCloud email with a variation of their name. This is established through Family Sharing. Please do not establish the iPad with a shared parent Apple ID. We advise that you do not tell your child the Apple ID/Password). Correctly creating your child's own Apple ID will ensure that they are only accessing age-appropriate Apps and content in Safari.</p>	
<p>3. Set up "Family Sharing": This can be done through Apple's Family Sharing. Family Sharing makes it easy for up to six people in your family to share each other's iTunes, Books and App Store purchases without sharing accounts. How Family Sharing works -Apple Support - YouTube</p>	
<p>4. Digitally name your child's iPad Name your child's iPad with their name - Settings >General > About > Name</p>	
<p>5. Name your child's Accessories</p> <ul style="list-style-type: none">• iPad Case with keyboard• Headphones• Stylus	
<p>6. Add a Lock Screen passcode All 1:1 iPads must have a lock screen passcode. Use thumb print (or touch ID) or facial recognition (face ID). How to change your passcode on your iPhone, iPad, or iPod ...</p>	
<p>7. Add a Lock Screen photo of your child's face Adding a photo to the Lock Screen:</p> <ul style="list-style-type: none">• Take a photo of your child using the Camera App.• Tap the "Settings" icon on your iPad's home screen to launch the Settings App. Tap "Wallpaper" and then tap "Choose a new wallpaper."• Select "Camera Roll" and select the photo of your child Select "Select Set Lock Screen"• Close the Settings App.	
<p>8. Set up "Downtime" Go to Settings > Screen Time > Downtime > (Slide to green = on) Every Day (tick) From (7:00pm) To (7:00am)</p>	

<p>9. Add App Limits Settings > Screen Time > App Limits > Add Limit> (select Apps you'd like to limit) Social Games Entertainment Add Website Next> (select an amount of time to set daily time limits) *Please do not set time limits on school apps</p>	
<p>10. Enable - Multitasking Gestures Go to Settings > Home Screen & Dock > Multitasking > Allow Multiple Apps and Gestures (select each function to green)</p>	
<p>11. Enable - Speak Selection Go to Settings > Accessibility > Spoken Content > Speak Selection (Slide to green = on)</p>	
<p>12. Turn off- Background refresh Go to Settings > General > Background App Refresh (Slide to grey = off)</p>	
<p>13. Enable - Dictation Go to Settings > General > Keyboards > Enable Dictation</p>	
<p>14. Enable - Predictive Text Go to Settings > General > Keyboards > Predictive</p>	
<p>15. Set your iPad language to English Go to Settings > General > Language & Region > iPad Language</p>	
<p>16. Enable - Dictionary Go to Settings > General > Dictionary > English (UK)</p>	
<p>17. Disable - Automatic downloads Go to Settings> App Store> Automatic downloads> Apps, App Updates, In-App Ratings & Reviews, Offload Unused Apps (Select to grey= off)</p>	
<p>18. Add Focus Time Limits Go to Settings > Focus > Set up new focus profile by pressing the “+” During Downtime> Specific Contacts (tick)> Choose From My Contacts> (select parents/carers contact)</p>	
<p>19. Set up Content and Privacy Restrictions Go to Settings> Screen Time> Content & Privacy Restrictions> (slide to green = on) iTunes and App Store Purchases > Require Passcode > Always Require (tick) Content Restrictions ></p> <ul style="list-style-type: none"> • Age Classification For > Australia • Music, Podcasts, News and Workouts> Clean Movies > G or Don't Allow • TV Shows > G or Don't Allow • Books > Clean • Apps > 9+ <p>Web Content> Limit Adult Websites Location Services > Don't Allow</p>	
<p>20. Download Paid Apps Book Creator \$4.49</p> 	
<p>21. Check pre-installed apps are active Apple music / Calendar / Contacts / Files / Mail / Maps / Measure / Notes / Photo Booth / Shortcuts / Find my Phone / Tips / Voice memos / Reminders</p>	